



**Meeting Minutes
February 4, 2019
PROS Service Center**

Attendance: * Excused Absence ** Unexcused Absence

Renee Anderson
Bob Epstein

Gary Herbella
Roy Mapp*

Christina Marriott*
Mary Parker

Others Present: Carrie Ward, Judy Brandmeyer

1. Call to Order

The meeting was called to order at 6:01 pm. A quorum was present.

2. Approval of December 2018 Meeting Minutes

The December 2018 meeting minutes were approved as distributed.

3. Review Finance Reports

Carrie reviewed the December 31, 2018 financial reports with the Trustees. The year-end unrestricted fund balance is \$56,468.

4. 2019 Work Plan

a. 2019 Meeting Schedule

Trustees approved the 2019 meeting schedule.

b. Budget

Based on the 2019 proposed project list, the budget will be corrected to show Mansion expenditures of \$25,500 instead of \$19,000. A new 2019 budget will be provided at the May meeting.

c. Work Plan

The Western Winter Gala date will be corrected to Saturday, February 23rd. Trustees approved the work plan.

d. Proposed 2019 Projects for Foundation Funding

Trustees approved the proposed project list as distributed.

5. Western winter Gala Final Details

- Event is Saturday, February 23, 2019. 7:00-9:30 pm.
- Trustees should arrive by 6:30 pm to assist with check in, wrist bands and beer glasses. They can roam after that and should keep an eye out for anyone who may have had too much to drink.
- Food catered by Footers Catering and Events. All food will be served in the Great Hall with more seating than last year.
- 175 tickets sold so far (200 max). If the event is sold out it will be noted on ticket purchase web sites and tickets will not be available at the door,

6. 2018 Donors Report

Trustees reviewed the list of 2018 donations, totaling \$2,745.

7. New Business

None.

8. Next Meeting: Monday, May 6, 2019, 6:00 pm
Board Elections

Adjourn The meeting adjourned at 6:28 p.m.