Meeting Minutes
June 4, 2017
PROS Service Center

Attendance: * Excused Absence ** Unexcused Absence

Renee Anderson	Gary Herbella	Christina Marriott
Bob Epstein	Roy Mapp	Mary Parker

Others Present: Carrie Ward

1. **Call to Order**
   Renee will chair the meeting until Mary arrives. The meeting was called to order at 6:00 pm. A quorum was present.

2. **Approval of March 2018 Meeting Minutes**
   The March 2018 meeting minutes were approved as distributed.

3. **Review Finance Reports**
   Carrie reviewed 5/31/18 revenues, expenses and fund balance with Trustees.

4. **2018 Work Plan**

   a. <u>Western winter Gala Planning Meetings</u>
      - Mansion and District staff have begun planning for the 2019 Gala. The tentative date is Saturday, February 23, 2019. Carrie will contact HRCA representative to ensure there is no conflict with that date. Courtney Kuhlen will begin work on a marketing plan to advertise the event.
      - The basic theme will remain the same. Footers will cater the event. Gary asked that we make sure there are gluten-free options.
      - Staff suggestions for the event include using different distilleries and adding local breweries to the offerings. Also having the food stations and ranch style seating in the Great Hall.
      - Trustee suggestions include music (live or a play list), and some type of activity such as a silent auction or scavenger hunt.

   b. <u>Summer Event Schedule for the Foundation Booth</u>
      - Kid Fest June 9 9:00am-Noon
        Renee and Gary will host the booth

      - Ice Cream Social July 11 6:00-9:00 pm
        Roy and Bob will host the booth

5. **Save the Date for Upcoming Events**
   a. Golf Tournament Monday, September 24, 2018
   b. Western Winter Gala Saturday, February 23, 2019

6. **New Business**
   Renee shared the South Metro Fire Rescue inclusion election results which passed 1075 YES to 45 NO. On January 1, 2019 the Metro District will transfer its fire and emergency services assets to South Metro Fire Rescue who will then provide those services to Highlands Ranch.

7. **Election of Officers**
   Officers will remain the same as the past year:

   Mary Parker, President
   Renee Anderson, Vice President
   Bob Epstein, Secretary/Treasurer

8. **Next Meeting**: Monday, September 10, 2018, 6:00 pm

Adjourn The meeting adjourned at 6:31 p.m.