



Meeting Minutes
April 3, 2017
PROS Service Center

Attendance: * Excused Absence ** Unexcused Absence

Renee Anderson
Bob Epstein

Ashley Hause Verville
Gary Herbella

Roy Mapp
Mary Parker

Others Present: Carrie Ward, Judy Brandmeyer and Christina Marriott

1. Call to Order

The meeting was called to order at 6:12 pm. A quorum was present.

2. Approval of March 2017 Meeting Minutes

The March 2017 meeting minutes were approved as distributed.

3. Review Finance Reports

a. None at this time.

b. Carrie shared a letter from Jodie McCann, Senior Outreach Coordinator for the Metro District, thanking the Trustees for their support of the Active Lifestyle Month free activities.

4. 2017 Work Plan

a. Western Winter Gala

- Mansion staff has requested that the gala be moved to Saturday, February 24 to accommodate a paying event. Trustees agreed to the change of date.
- Staff is meeting with the Mansion's liquor distributor on Friday for recommendations on distillers to invite to the gala.
- Biscuits and Berries is new to the Mansion's preferred caterer list and depending on performance, may be asked to cater the gala (replacing Tony's).
- Besides Trustees' personal invitation list, invitations will be sent to the active donor list, golf tournament players and sponsors, Mansion docents, Metro District board members, Douglas County Commissioners, Highlands Ranch Historical Society and others. Trustees were asked to provide their invitation list to Carrie by this Friday.

b. Mansion Interpretive Plan and Furnishings

Carrie shared a forecast of the Foundations income for 2017. This balance would allow the Foundation to provide \$18,900 in funds for the interpretive displays and additional furniture purchases. Trustees approved the expenditure.

5. New Business

a. Consider Nomination of Christina Marriott to Board of Trustees

Christina has lived in Highlands Ranch for nine years and is looking for opportunities to become involved in the community. Her nomination was approved by Trustees. Christina was asked to provide a short biography for the web site and either provide a head-shot photo, or stop by our office so Metro District staff can take one.

b. Board Elections

2017-18 HRPRF officers are:

Mary Parker – President

Renee Anderson – Vice President

Bob Epstein – Secretary/Treasurer

6. **Next Meeting:** Monday, May 8, 2017, 6:15 pm

7. **Adjourn** The meeting adjourned at 6:40 p.m.