



**Meeting Minutes
February 6, 2017
PROS Service Center**

Attendance: * Excused Absence ** Unexcused Absence

Renee Anderson
Bob Epstein

Ashley Hause Verville
Gary Herbella*

Roy Mapp
Mary Parker

Others Present: Carrie Ward and Judy Brandmeyer

1. Call to Order

The meeting was called to order at 6:12 pm. A quorum was present.

2. Approval of January 2017 Meeting Minutes

The January 2017 meeting minutes were approved as distributed.

3. Review Finance Reports

- a. Carrie reviewed the January 31, 2017 finance report with Trustees. The current fund balance available for projects is \$35,121.
- b. The proposed 2017 budget was reviewed and approved.
- c. Renee asked for a report of recent Mansion furnishing purchases funded by the Foundation, and a list of what is still needed.

4. 2017 Work Plan

a. Valentines at the Mansion – Foundation Booth

The format of this event has changed and booths will no longer be a part of it. Trustees are welcome to attend and assist as greeters and circulate to talk about the Foundation with those who are interested. Carrie, Renee and Mary will attend.

b. Western Winter Gala

- The format of this event has changed from a sit down dinner to tasting stations, each with hearty winter hors d'oeuvres. The ticket price has been reduced to \$95/person.
- Tony's Catering is confirmed for the event and the distilleries will be confirmed this month.
- It was suggested that docents be available in each room to talk about the history of the room.
- Ashley asked about the possibility of finding sponsors in each room to generate additional revenue. Trustees are free to pursue sponsors.

c. Golf Tournament Planning

This year's tournament is planned for September 25th. Based on feedback from players, staff is trying to change the event to a morning tournament with lunch. They are also looking at adding more activities at the holes such as Bloody Mary's, breakfast burritos or snack bags.

d. Board Member Recruitment

Trustees should be on the lookout for prospective board members. It was suggested that Metro staff email Mansion docents and the Highlands Ranch Chamber. Ads can be included in e-newsletters, articles in local papers and the Messenger, as well as the Foundation and Metro District websites.

5. New Business

a. Funding Request from Metro District Senior Outreach

Jodie McCann, Senior Outreach Coordinator, has requested a grant of \$600 to fund event promotion, outreach and refreshments for events connected to *Active Lifestyle Month*. The request was approved.

b. Funding Request from the Metro District for reimbursement for eleven 2016 youth program scholarships totaling \$806.75. The request was approved.

c. Funding Request from the Metro District for \$1,690 a temporary outfield fence on the South Green at Redstone Park. This would allow all adult softball games to be held at Redstone, eliminate the need for an additional field supervisor and reduce staff time preparing fields at two locations. For additional cost, the Foundation's logo could be printed on the fence. The request was approved and Trustees want to know the additional cost for the logo on the fence.

6. Next Meeting: Monday, March 6, 2017, 6:15 pm

7. Adjourn The meeting adjourned at 6:58 p.m.