



**Meeting Minutes  
January 9, 2017  
PROS Service Center**

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**Attendance:**           \* Excused Absence           \*\* Unexcused Absence

Renee Anderson  
Bob Epstein

Ashley Hause Verville  
Gary Herbella

Roy Mapp  
Mary Parker

**Others Present:** Carrie Ward and Judy Brandmeyer

**1. Call to Order**

The meeting was called to order at 6:16 pm. A quorum was present.

**2. Approval of December 2016 Meeting Minutes**

The December 2016 meeting minutes were approved as distributed.

**3. Review Finance Reports**

Carrie reviewed the end of year finance report with Trustees. The current fund balance available for projects is \$31,739. The proposed 2017 budget will be reviewed at the February meeting.

**4. 2017 Work Plan**

a. Review and Approve 2017 Work Plan

The draft 2017 Work Plan was approved.

b. Review 2016 Annual Fundraising Campaign Report

Trustees reviewed the list of donors and donations, totaling \$3440.

c. Valentines' Day at the Mansion / Foundation Booth

This Senior Services event is Tuesday, February 14<sup>th</sup>, 11:00am to 2:00pm at the Mansion. Carrie asked Trustees if they'd like to man a booth at this event. They agreed they would and will hand out Save the Date cards for the Western Winter Gala, collect contact information for their mailings list and also hand out carnations.

d. Western Winter Gala Planning Update

Carrie will be meeting with Mansion staff tomorrow to start planning the January 2018 Western Winter Gala and will update Trustees at the February meeting. Trustees can start sending names and address of invitees to Carrie or Judy.

**5. New Business**

- a. A new security system has been installed at the service Center and the code 7102# has been assigned for Trustees to enter the building for their monthly meetings. Press 7102# on the keypad to the right of the door. You can enter when the green light comes on.

**6. Next Meeting:** Monday, February 6, 2017, 6:15 pm

**7. Adjourn** The meeting adjourned at 6:38 p.m.